

TEACHER QUESTIONNAIRE

(Classroom Observation & Workbook Analysis)

1. Classroom observation

Observation of classroom facilities and materials

1.1. Rate the existence, sufficiency, and quality of the classroom infrastructure, facilities, and materials as indicated in the table.

(Data collector inserts an "X" in **each row**. The rating key appears in the table.)

Facility	Key				☹	☹	☺	☺
	☹	☹	☺	☺				
(i) Reading corner / box library	None	Small, dated	In between	Well stocked	1	2	3	4
(ii) Story books	None	0-10	10-30	30+	1	2	3	4
(iii) Setswana wall charts / posters	None	Small, dated	In between	Well stocked	1	2	3	4
(iv) Quality of wall charts/posters	poor quality, outdated, not relevant	poor quality, up-to-date, but not relevant	average quality, up-to-date, and relevant	good quality, up-to-date and relevant	1	2	3	4
(v) Visibility of wall charts	N/A	few can see them well	Only about half the learners can see them well	all learners can see them	1	2	3	4
(vi) Picture wall charts/posters (no words)	None	Small, dated	In between	Well stocked	1	2	3	4
(vii) Quality of wall charts/posters	poor quality, outdated, not relevant	poor quality, up-to-date, but not relevant	Average quality, up-to-date, and relevant	good quality, up-to-date and relevant	1	2	3	4
(viii) Visibility of wall charts	N/A	few can see them well	Only about half the learners can see them well	all learners can see them	1	2	3	4
(ix) Flash cards displayed on classroom walls	None	Small, dated	In between	Well stocked	1	2	3	4
(x) Quality of flash cards	poor quality, outdated, not relevant	poor quality, up-to-date, but not relevant	Average quality, up-to-date, and relevant	good quality, up-to-date and relevant	1	2	3	4
(xi) Visibility of flash cards	N/A	few can see them well	Only about half the learners can see them well	all learners can see them	1	2	3	4

2. Document review

Instructions:

- Fieldworkers must get the DBE workbook and the Learner Exercise Book/s
- For the DBE Workbook: the period under review is Beginning Term 3 up to 17 August 2018
- For the Learner Exercise books the period under review Beginning of the year to 17 August 2018 (all exercise books needed except the test book)

Ask the teacher to select, **from the learners** for whom the test administrator is completing the Setswana assessment today, **one** of the most proficient learners in her own class. Then request to see that learner's DBE workbook/s, which will have all the work that the learner has done **from the beginning of Term 3 up to 17 August 2018** in them, and the learner's exercise books, which will have the work that the learner has done **since the beginning of the year to 17 August 2018** (all exercise books needed except the test book)

2.1. The name and surname of this learner is _____

2.2. The learner's unique HSRC Learner ID number (on his/her test answer sheet/booklet) is _____

DBE Workbook instructions

Please count and record the following work that appears in this learner's DBE workbook from the beginning of Term 3 until 17 August 2018.

Type of content counted	Nr
(i) The overall number of pages on which the learner completed any exercises	
(ii) The overall number of pages students had marked their own exercises (in pencil)	
(iii) The overall number of pages the teacher had marked any exercises (usually in pen)	
(iv) The number of pages involving writing* exercises completed by the learner	
(v) The number of pages involving exercises comprising the writing of at least one full sentence.	
(vi) The number of pages involving exercises comprising the writing of at least one paragraph.	

* This is when the learner wrote at least one letter in an exercise.

Learner Exercise Books

Please count and record the following work that appears in this learner's exercise book/s from the beginning of the year until 17 August 2018. Please ask for all books in case the learner has started working in a new book sometime during the year. Use the dates provided in the books as a reference for the number of days.

Type of content counted	Nr
(i) The overall number of days on which the learner completed any exercises	
(ii) The overall number of days students had marked their own exercises (in pencil)	
(iii) The overall number of days the teacher had marked any exercises (usually in pen)	
(iv) The number of days involving writing* exercises completed by the learner	
(v) The number of days involving exercises comprising the writing of at least one full sentence .	
(vi) The number of days involving exercises comprising the writing of at least one paragraph .	